



## MINUTES

### Strategic Support to Comprehensive Disaster Management Programme (SS2CDMP), Climate Change Adaptation Project (C- CAP), and DATA Project Project Board Meeting

**Date & Time :** 01<sup>st</sup> November 2016  
**Venue :** Conference Room, Ministry of Disaster Management  
**Chair :** Mr. S S Miyanawala, Secretary, Ministry of Disaster Management (MDM)  
**Minute taker :** Mr. Sumudu Silva

#### Project Board Members

1. Dr. S. Amalanathan, Additional Secretary/National Programme Director (SLCDMP), MDM
2. Ms. Lovita Ramguttee, Deputy Country Director, UNDP

#### Participants

1. Mr. Asiri Karunawardhane Director General, National Building and Research Organization
2. Dr. Vishaka Hidellage, Assistant Country Director, UNDP
3. Mr. R.P.Samarakkodi, Additional Director General, DMC
4. Mr. H.U.R.Fonseka, Chief accountant – MDM
5. Mr. Prageeth Gunasekara, AD-ERD
6. Mr. Indu Abeyrathne , Technical Specialist, UNDP
7. Mr. Kalana Cooray, Technical Cordinator, UNDP
8. Mr. U.W.L.Chandradasa, Consultant, UNDP
9. Dr.. B.Hapuarachchi , Technical advisor, UNDP
10. MS. Hasanthi Cooray , PMU, MDM
11. Ms. Shashika Iroshini, PA, UNDP
12. Mr.Sampath Abeyrathne, Project Coordinator UNDP
13. Mrs.Sureka Perera , Programme Analyst UNDP
14. Mrs. Ereesha De Silva, Programme Associate UNDP
15. Ms. Sheyara Bastianz, Programme Associate, UNDP
16. Mr. Sumudu Silva, Consultant UNDP
17. Mr. Harindra Prashad, DA, MDM
18. Mrs. Madushani Nawarathna, Consultant, UNDP
19. Mr. Rukshan De Mel, UNDP
20. Ms. J.N.D.Jayathunga, UNDP
21. Ms. G.R.A.G.Kumari, UNDP
22. Ms.S achi Perera , UNV



Mr. S.S. Miyanawala, the Secretary of the MDM, welcomed the participants for the project board of the Strategic Support to Comprehensive Disaster Management Programme (SS2CDMP), Climate Change Adaptation Project (C-CAP) and DATA project. Mr. Miyanawala emphasized the importance of taking SLCDMP forward to incorporate Disaster Risk Reduction appropriately in the development process.

The Secretary further explained that with regard to the Disaster Risk Reduction aspects under the SLCDMP project, continues to implement number of DRR project with the support of government agencies, such as Department of Meteorology, NBRO and NDRSC. He was pleased to mention that the ministry has successfully accomplished the DRR activities until now and hope to continue it with successful manner.

The secretary stated that the ministry has drafted the Sendai action plan to implement DRR activities. In addition to that there is an agreement with World Food Programme (WFP) for disaster immediate response aspects. He acknowledged UNDP and requested support of UNDP for future development.

Mr. Miyanawala then invited Ms. Lovita Ramaguttee, the Deputy Country Director of UNDP to present her remarks. Ms. Ramaguttee, first shared her gratitude with the secretary for his leadership and members of the project team for their commitment and appreciated the good progress that has been achieved in all the three projects.

Even though the UNDP funding to SLCDMP has ended, the UNDP intends to keep the project live by continuing the partnership with the Ministry of Disaster Management. She suggested that since the project ends in any way in 2017, they hope to keep the project live.

She concluded her remarks by highlighting the progress of C-Cap by expressing her gratitude to the ministry team, Bio diversity secretariat, Climate Change Secretariat and Natural Resource Development Division in Ministry of Environment.

As per the agenda, the secretary moved to the next session by calling comments for previous project board meeting minutes. The previous meeting minutes were unanimously adopted without any amendments. Furthermore, Mr. Miyanawala Congratulated Ms. Sureka Perera for her promotion and warmly welcomed Mr. Kalana Cooray to the Project Management Unit

The National Project Director, Dr.S.Amalanathan, briefly presented the progress of the data project and SLCDMP project upto October 2016. Mr. Sampath Abeyratne presented the progress of C-CAP project implemented by the Programme Management Unit (PMU) and expressed gratitude for UNDP for the continuous support.



Discussion points	Discussion	Decision (s)
<b>SLCDMP project</b>		
<p><b>Progress of SLCDMP</b> (Presented by Dr.S.Amalanathan)</p>	<p><b>Implementation of SS2CDMP Activities</b></p> <p><u>Presentation on overall progress of the SS2CDMP was presented.</u></p> <ul style="list-style-type: none"> <li>•Received very limited fund for this project.it is ten million.</li> <li>•Current financial programme is 3.97 million. Physical progress is 20%.</li> <li>•Already completed six project proposals out of seven planned for the SS2CDMP. Strengthening legal and institutional framework on DRM initiated can achieve before 2016 December.</li> </ul> <p>Other Activities implemented during year 2016 under the SS2CDMP</p> <ul style="list-style-type: none"> <li>•Conduct a training programme for Post Disaster Needs Assessment</li> <li>•Assisted NBRO to develop a sensor for landslide monitoring</li> <li>•Assisted University of Moratuwa to develop UAV to use in disaster risk management</li> <li>•Assisted DMC to develop a disaster risk sensitive development plan for Badulla district</li> <li>•Assisted DMC to develop risk simulation guidelines and conduct simulation exercises</li> <li>•Assistance being provided to University of Colombo to develop a Master's programme on disaster risk management in line with Sendai requirements</li> <li>•Assistance being provided to NBRO to conduct risk assessments in Nuwara Eliya and Kegalle districts</li> <li>•Assistance has been provided to NDRSC to develop an inventory management system for the warehouse in Orugodawatta</li> <li>•Assistance being provided to DMC to organize the gender workshop, to develop drought risk mitigation strategy</li> <li>•Have support to implement strong monitoring and evaluation system to track the progress of the SLCDMP.</li> <li>•Already prepared PDNA report and</li> </ul>	<p>Activities to be implemented from (Nov - Dec 2016 )</p> <ul style="list-style-type: none"> <li>• Sendai Country Status report</li> <li>• Project Management and monitoring training</li> <li>• NBRO international conference on landslide risk mitigation</li> <li>• Media capacity building programme with DMC</li> <li>• Re printing of the SLCDMP document</li> <li>• Gender mainstreaming guideline and training manual</li> <li>• Case study development</li> <li>• Follow up on discussion with ERD, Ministry of Disaster Management and UNDP on how to continue existing support to SLCDMP and conducting donor forum.</li> <li>• Train interns of the University of Colombo</li> </ul>



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	<p>identified 54% damages in social sector, 33% in productive sector, 3% in infrastructure sector, 5% in cross cutting damages</p> <ul style="list-style-type: none"> <li>•7.23 million Damage was reported.</li> <li>•Sri Lankan government has decided 9.59 million will need to be recover.</li> </ul>	
<p><b>Data Project</b> (Presented by Dr. Amalanathan)</p>	<p style="text-align: center;"><b>Implementation of DATA project</b></p> <ul style="list-style-type: none"> <li>•Inception of the Project</li> <li>•Technical Committee Appointed</li> <li>•Theory of Change (TOC) workshop was completed</li> <li>•Four baseline studies identified for the data fields required for three Rio conventions and Sendai Framework.</li> <li>•Competency needs assessment being done for the implementation of three RIO conventions and Sendai framework.</li> <li>•2nd Round table discussion with Technical Working committee (TWC) on DATA sharing conducted. (06th Sep 2016)</li> <li>•Stakeholder mapping Workshop completed. (21st and 22nd June 2016)</li> <li>•Workshop on Sendai Framework conducted. (25th and 26th July 2016)</li> <li>•A report on gap analysis and recommendation on spatial data for monitoring SFDRR available.</li> <li>•Stakeholder Consultation on Land Degradation Completed. (19th Sep 2016)</li> <li>•Data sharing on Desertification /Land Degradation and Drought (DLDD) for Development report for Rio Convention is available.</li> <li>•Public Dialogue on Data Sharing initiated</li> </ul>	<p style="text-align: center;"><b>Activities planned for year 2016 under the DATA project (Nov -Dec)</b></p> <p>Workshop on Development of National policy on DATA sharing. (10th and 11th Nov 2016)</p> <ul style="list-style-type: none"> <li>•Training programme on META data sharing for Technical Officers with University of Peradeniya.</li> <li>•Workshop on data fields identification relates to Climate Change, with Climate Change Secretariat</li> <li>•Workshop on data field's identification relates to Bio Diversity, with bio diversity secretariat.</li> <li>•Social media campaign on DATA sharing</li> <li>•Requirements need assessment to be conducted and META data portal will be initiated.</li> </ul>



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C-CAP (Progress & Revised Action Plan presented by the Technical Coordinator)	<p><b>Implementation of the C CAP Project</b></p> <ul style="list-style-type: none"> <li>Project implementation via the Ministry of Disaster Management began on 15<sup>th</sup> May 2015 and left with nearly 08 month for completion.</li> </ul>	-
	<ul style="list-style-type: none"> <li>Less financial progress was made during 2014, but achieved good financial progress of the project.</li> </ul>	-
	<ul style="list-style-type: none"> <li>Due to irrigation rehabilitation works, good physical progress has been made during 2016 but due to delays in interim payment clearance the project has recorded just 54% of financial progress only.</li> </ul>	-
	<ul style="list-style-type: none"> <li>Major financial resources have been allocated to demonstrate adaptation in the water sector as per the project document. For both Puttlam and Ratnapura, each district has been allocated with Rs. 45 million.</li> </ul>	Interventions for Ratnapura district to be strengthened if there are extra savings of resources left from Kurunegala.
	<p><b>Component 1</b></p>	
	<ul style="list-style-type: none"> <li>District orientations in Kurunegala and Puttlam complete</li> </ul>	-
	<ul style="list-style-type: none"> <li>Puttlam district orientation is still pending.</li> </ul>	Will be initiated by having a Meeting with Ratnapura GA 02.11.2016.s
	<ul style="list-style-type: none"> <li>Divisional level climate exposure and district level vulnerability maps have been prepared for both Kurunegala and Puttlam. The same exercise has been initiated for Ratnapura district.</li> </ul>	Completion of Ratnapura maps are expected at the end of November 2016.
	<ul style="list-style-type: none"> <li>Selection of 45 GN divisions to produce Village Development Plans (VDPs) have been complete for Kurunegala and Puttlam district and yet to be initiated for Ratnapura.</li> </ul>	Would be initiated for Ratnapura district during November 2016.
	<ul style="list-style-type: none"> <li>Component 1 too did not perform during the first 2 years until recently. The recruited team to assist with VDPs are engaged with social mobilization and are performing up to expectations. Hence, a</li> </ul>	-



Discussion points	Discussion	Decision (s)
	significant progress has been made under Component 1.	
	<b>Component 2</b>	
	<ul style="list-style-type: none"> <li>Component 2 was also slow in project implementation activities but is now on track with the support of Provincial Department of Agriculture in implementing climate change resilient agriculture sector adaptations in NWP.</li> </ul>	-
	<ul style="list-style-type: none"> <li>The PDOA-NWP staff including AIs, Ads, Subject Officers, District Directors,</li> <li>and Additional Provincial Director were offered with PRA techniques, climate change adaptation in agriculture development and resilient paddy farming techniques.</li> </ul>	-
	<ul style="list-style-type: none"> <li>Contribution to develop the strategic plan for improving the agriculture in the province has been initiated.</li> </ul>	-
	<ul style="list-style-type: none"> <li>About 934 farmers were trained on resilient agriculture technologies and 3400 farmers too part in PRA activities.</li> </ul>	-
	<ul style="list-style-type: none"> <li>During the year 335 farmers have participated in trainings on monitoring of irrigation activities and 102 farmer leaders were trained on recording agrometeorological measurements that could help them with water distribution decision making.</li> </ul>	-
	<ul style="list-style-type: none"> <li>Officers of Provincial Department of Irrigation and Department of Agrarian Development were trained on climate change adaptations in irrigation sector development planning.</li> </ul>	-
	<ul style="list-style-type: none"> <li>About 425 divisional government officials were trained on risk sensitive planning while about 427 of them were offered with participatory risk assessment on climate change adaptations and actions.</li> </ul>	-
	<ul style="list-style-type: none"> <li>About 53 district level officials were offered with risk sensitive planning approaches, while 58 including divisional officials were trained on GIS to be used for climate change adaptation actions planning</li> </ul>	-



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	<ul style="list-style-type: none"> <li>• Trainings were given to government officials, community based organizations and communities in 45 GNDs of 18 DSDs on participatory risk assessments for development.</li> </ul>	-
	<p><b>Component 3</b></p>	
	<ul style="list-style-type: none"> <li>• Rehabilitation of 17 minor tanks under 14 contracts are still being conducted with 80% upstream and 30% downstream progress. And the work is expected to be completed on time.</li> </ul>	-
	<ul style="list-style-type: none"> <li>• Full rehabilitation of 04 tanks under 04 contracts and downstream development of 13 minor tanks via Farmer Organizations (FOs) by DAD is very poorly progressing and hence would be subjected to incompleteness with the onset of Maha season rains.</li> </ul>	-
	<ul style="list-style-type: none"> <li>• Climate change resilient agriculture development interventions introducing pineapple, off season chilli pots, perennial fruit crops, tuber crops to farmers has been complete during Yala season, while parachute trays been already distributed for paddy farming with the Maha rains.</li> </ul>	-
	<ul style="list-style-type: none"> <li>• About 26 run-off water harvesting "Pathas" are complete.</li> </ul>	-
	<ul style="list-style-type: none"> <li>• Market system development in collaboration with the PDOA-NWP has been initiated. An initiative to develop Wayamba Farmers Market has been started with the participation of multiple stakeholders in Kurunegala.</li> </ul>	-
	<ul style="list-style-type: none"> <li>• Buy back guarantee system has been identified as a good adaptation to minimize risk of farming and is tendered through forward sales agreements.</li> </ul>	-
	<p><b>Project Relevant Matters</b></p>	
	<ul style="list-style-type: none"> <li>• Preparation of vulnerability maps for Ratnapura district has been started and will be completed by the end of November 2016.</li> </ul>	<ul style="list-style-type: none"> <li>• NBRO under the purview of the Ministry has already completed hazard zonation maps for Ratnapura district and are currently in the</li> </ul>



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	<ul style="list-style-type: none"> <li>• A meeting has been planned to discuss project implementation initiatives with the District Secretary on 02<sup>nd</sup> November 2016.</li> <li>• Actual interventions are expected to be started based on the outcome of produced vulnerability maps.</li> <li>• The climate resilient planning activities that include vulnerability maps production, VDPs in 14 GNDs on landslide risk and livelihood vulnerabilities, study on livelihood in landslide prone areas based on community resilience framework and an impact assessment on agriculture due to future climatic scenarios for Ratnapura has been allocated with Rs. 8.5 million under component 1.</li> <li>• Similar to Kurunegagla and Puttlam districts, capacity development activities including orientation and awareness programmes for district stakeholders at district and divisional level, capacity building for government officers on climate resilient development planning and implementation, awareness raising for community members in selected GNDs on climate resilient livelihood development and landslide risk reduction, cross sector visits for government officers and awareness raising for school community have been planned for Ratnapura district with a budget of Rs. 5 million.</li> </ul>	<p>process of converting them to risk maps. And to avoid duplication of works, a discussion is sought by NBRO with the project and need to handle project interventions with extreme care.</p>
	<ul style="list-style-type: none"> <li>• Under the component 3 to demonstrate climate change adaptation activities, the project has allocated Rs. 31.5 million and will be approached with interventions on land degradation control and slope stabilization, climate change resilient agriculture livelihoods and water management activities.</li> </ul>	
	<ul style="list-style-type: none"> <li>• For effective management of the project, key positions have been filled by now for Kurunegala and Puttlam districts and will be started for Ratnapura soon.</li> </ul>	
	<ul style="list-style-type: none"> <li>• Followed by the completion of the government audit, recommendations are currently being implemented.</li> </ul>	
	<ul style="list-style-type: none"> <li>• District orientations in Kurunegala and Puttlam districts have been complete.</li> </ul>	





Discussion points	Discussion	Decision (s)
	<ul style="list-style-type: none"><li>Experts for the technical advisory committee has been identified but the meeting is still to be fixed.</li></ul>	
	<b>Challenges</b>	
	<ul style="list-style-type: none"><li>Government project co-financing was designed with respect to the previous implementation partner Department of Divineguma Development and hence it needs a revision under MDM.</li></ul>	<ul style="list-style-type: none"><li>Submit a detail report to the Secretary on the challenges</li><li>Rehabilitation of incomplete tasks to which DAD is responsible cannot be carried forward to the project consolidation year 2017 and hence need to inform all parties involved to complete rehabilitation tasks in 2016</li></ul>
	<ul style="list-style-type: none"><li>Environmental impacts were not assessed and are now realized through learnings. Emptying of an entire cascade system causes serious water scarcity in the region affecting living, agriculture and fisheries activities. Further, the silt dumping issues due to 1km radius further could cause re-siltation issues. Upstream filling causes removal of large trees on the bund causing the project to look for replantation programmes. Further due to demands for natural resources like sand, people tend to perform illicit sand mining to cater the needs.</li></ul>	<ul style="list-style-type: none"><li>For payment delaying by DAD shall be communicated to the Commissioner General of DAD and if not solves forward it to DCC in Kurunegala or subsequently to higher government or finally to political authorities to seek a possible solution.</li><li>Organize lessons learnt session to capture these challenges soon.</li></ul>
	<ul style="list-style-type: none"><li>FOs' meaningful involvement in downstream development activities raise questions.</li></ul>	
	<ul style="list-style-type: none"><li>Delays in authorizing payments by DAD is causing serious in project delivery to achieve physical progress.</li></ul>	
	<ul style="list-style-type: none"><li>Follow up of the project implementation interventions under the Department of Divineguma Development of the former Ministry of Economic Development</li></ul>	
<b>Project Board Papers</b>	<ul style="list-style-type: none"><li></li></ul>	<ul style="list-style-type: none"><li></li></ul>

Approved by

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**S S Miyanawala**  
Secretary

Date: 24 / 11 / 2016